

London Borough of Harrow

KEY DECISION SCHEDULE (OCTOBER 2016 - DECEMBER 2016)

MONTH: October

The following is a list of Key Decisions which the Authority proposes to take at the above Cabinet meeting. The list may change over the next few weeks. A further notice, by way of the Cabinet agenda, will be published no less than 5 clear days before the date of the Cabinet meeting, showing the final list of Key Decisions to be considered at that meeting.

A Key Decision is a decision by the Executive which is likely to:

- (i) result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or
- (ii) be significant in terms of its effects on communities living or working in an area of two or more wards or electoral divisions of the Borough.

A decision is significant for the purposes of (i) above if it involves expenditure or the making of savings of an amount in excess of £1m for capital expenditure or £500,000 for revenue expenditure or, where expenditure or savings are less than the amounts specified above, they constitute more than 50% of the budget attributable to the service in question.

Decisions which the Cabinet intends to make in private

The Cabinet hereby gives notice that it may meet in private after its public meeting to consider reports which contain confidential information. The private meeting of the Cabinet is open only to Members of the Cabinet, other Councillors and Council officers.

Reports relating to decisions which the Cabinet will take at its private meeting are indicated in the list of Key Decisions below with the reasons for the decision being made in private where appropriate. The Schedule also contains non-Key Decisions which involve Cabinet having to meet in private. Any person is able to make representations to the Cabinet if he/she believes the decision should instead be made in the public Cabinet meeting. If you want to make such representations please contact Democratic & Electoral Services. You will then be sent a response in reply to your representations. Both your representations and the Cabinet's/Leader's response will be published on the Council's website <http://www.harrow.gov.uk/www2/mgListPlans.aspx> at least 5 clear days before the Cabinet meeting.

The Cabinet/Leader will be considering a report prepared by the relevant Directorate. The report together with any other documents (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by Cabinet/Leader from Daksha Ghelani, Senior Democratic Services Officer, on 020 8424 1881 or by contacting daksha.ghelani@harrow.gov.uk or by writing to Democratic & Electoral Services, Harrow Council, Civic Centre PO Box 2, Station Road, Harrow, HA1 2UH or on the Council's website. Copies may be requested but a fee will be payable. Reports to be considered at the Cabinet's public meeting will be available on the Council's website 5 clear days before the meeting.

The KDS looks 3 meetings ahead and will be published 28 clear days before the Decision Date / Period of Decision.

Subject	Nature of Decision	Decision Maker	Decision date / Period of Decision	Cabinet Member / Lead officer	Open or Private Meeting	Additional Documents to be submitted and any Consultation to be undertaken
OCTOBER 2016						
Watkins House, Woodlands Road, HA1 2RS	Review and choice of strategic housing option for Watkins House	Cabinet	13 October 2016	Councillors Glen Hearnden, Simon Brown, Keith Ferry and Adam Swersky Tom McCourt, Corporate Director, Community alison.pegg@harrow.gov.uk Tel: 0208 424 1933	Part exempt Information relating to any individual. Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Agenda Report and any related appendices: HAPPI 2, Housing our Ageing Population: Plan for Implementation Nov 2012 All Party Parliamentary Group on Housing and Care for Older People Consultation: Secure Tenants (Residents) of Watkins House and nominated family members and appointed carers, Care staff employed by LB

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						Harrow at Watkins House, Ward Councillors
Future in Mind - Children & Young People's Emotional, Health & Well-Being Service	<p>Seek approval from Cabinet to:</p> <ol style="list-style-type: none"> 1. Commission Service collaboratively with the Clinical Commissioning Group (CCG) via Section 75 of the National Health Service Act 2006 2. Give approval for an extension of 3 months from 21st December 2016 to 31st March 2017 to 	Cabinet	13 October 2016	<p>Councillor Christine Robson</p> <p>Paul Hewitt, Divisional Director, Children and Young People Services priya.ganatra@harrow.gov.uk Tel: 020 8420 9237</p>	Open	<p>Agenda Report and any related appendices</p> <p>Consultation: Groups that have been and will continue to be consulted:</p> <ol style="list-style-type: none"> 1. Children & Young People 2. Parents/Carers 3. Heads of Schools 4. Professionals within Social Care, Health & Education 5. other Stakeholders.

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	<p>the current service provider to ensure there is continued service provision to Children Looked After.</p> <p>3. Delegate authority to the Corporate Director of People, following consultation with the Portfolio Holder for Children, Schools and Young People, together with the Portfolio Holder for Finance and Major Contracts, to</p>					

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	award a Section 75 Agreement to Harrow CCG for the Future in Mind Children & Young People's Emotional, Health & Well-Being Service					
Procurement of Translation and Interpreting Services	Seek approval to re-procure the contract for face to face, telephone and document translation and interpreting services	Cabinet	13 October 2016	Councillor Christine Robson Chris Spencer, Corporate Director, People peter.tolley@harrow.gov.uk Tel: 020 8736 6943	Open	Agenda Report and any related appendices: Evaluation Criteria, EqIA Consultation: Relevant Members and Officers
Stanmore Place, Commercial and Community Space	Delegate authority to the Chief Executive, following	Cabinet	13 October 2016	Councillor Keith Ferry Paul Nichols,	Part exempt	Agenda Report and related appendices: Prior Approval Office to

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	consultation with the Portfolio Holder for Business, Planning, and Regeneration, to purchase Stanmore Business Innovation Centre and Commercial and Community from St Edwards			Divisional Director, Regeneration and Planning mark.billington@harrow.gov.uk Tel: 0208 736 6533	Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Residential April 2016 Consultation: N/A
Efficiency Plan	Agreement of the Efficiency Plan	Cabinet	13 October 2016	Councillor Adam Swersky Dawn Calvert, Director of Finance dawn.calvert@harrow.gov.uk Tel: 0208 420 9269	Open	Agenda Report and any related appendices Consultation: N/A

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NOVEMBER 2016

Property Disposals	Agreement to proceed with property disposals	Cabinet	17 November 2016	Councillor Keith Ferry Venetia Reid-Baptiste, Divisional Director of Commissioning Services andrew.connell@harrow.gov.uk Tel: 020 8424 1259	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Agenda Report and any Related Appendices Consultation: Relevant Officers
Procurement arrangements for Health Services for Children and Young People and Sexual and Reproductive Health Services	To seek approval to: <ul style="list-style-type: none"> Extend the current Health Visiting contract until 30 September 2018 and the Sexual Health 	Cabinet	17 November 2016	Councillors Varsha Parmar & Adam Swersky Andrew Howe, Director of Public Health audrey.salmon@harrow.gov.uk Tel: 020 8416 8629	Open	Agenda Report and any related appendices Consultation: Key Stakeholders

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	<p>Services (including Genito-Urinary Medicine (GUM)) until 31 August 2017</p> <ul style="list-style-type: none"> • Procure a new Health Service for Children and Young People by 1 October 2018, with the option to collaborate, if necessary • Delegate authority to the Director of Public Health to award the contract to the successful bidder, following consultation 					

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	with relevant Portfolio Holders and Senior Officers.					
Authority to Procure Enforcement Agents (Bailiffs) to support Revenue Collection	To authorise the procurement process to replace the existing bailiff contracts which expire on 31/9/2017	Cabinet	17 November 2016	Councillor Adam Swersky Tom Whiting, Corporate Director, Resources & Commercial fern.silverio@harrow.gov.uk Tel: 020 8736 6818	Open	Agenda Report and any related appendices Consultation: N/A
DECEMBER 2016						
Information, Advice and Advocacy Strategy	Approval for the strategy and procurement for a new service	Cabinet	8 December 2016	Councillor Sue Anderson Alex Dewsnap, Divisional Director, Strategic Commissioning	Open	Agenda Report and any related appendices: Information, Advice and Advocacy Strategy,

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				jasbinder.baddhan @harrow.gov.uk Tel: 020 8736 6286		Equalities Impact Assessment Consultation: The Voluntary and Community Sector, Service Providers, Service Users, relevant council staff involved in services and projects, Commissioners and Contract managers
Calculation of Business Rates Tax Base for 2017-2018	To approve the Council's Business Rates Retention amount for 2017-18	Cabinet	8 December 2016	Councillor Adam Swersky Tom Whiting, Corporate Director, Resources & Commercial fern.silverio@harrow.gov.uk Tel: 020 8736 6818	Open	Agenda Report and any related appendices Consultation: N/A

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Calculation of Council Tax Base for 2017-2018	To approve the Council's Council Tax Base for 2017-18	Cabinet	8 December 2016	Councillor Adam Swersky Tom Whiting, Corporate Director, Resources & Commercial fern.silverio@ harrow.gov.uk Tel: 020 8736 6818	Open	Agenda Report and any related appendices Consultation: N/A

HARROW COUNCIL CABINET 2016/17

CONTACT DETAILS OF PORTFOLIO HOLDERS

Portfolio	Councillor	Address	Telephone no.	Email
Leader, Strategy, Partnerships & Devolution	Sachin Shah	Labour Group Office Room 102, PO Box, 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07949 949745 Group Office: (020) 8424 1897	Email: sachin.shah@harrow.gov.uk
Deputy Leader, Business, Planning & Regeneration	Keith Ferry	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07922 227147 Group Office: (020) 8424 1897	Email: keith.ferry@harrow.gov.uk
Adults & Older People	Simon Brown	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Group Office: (020) 8424 1897	Email: simon.brown@harrow.gov.uk
Children, Schools & Young People	Christine Robson	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07712 278832 Group Office: (020) 8424 1897	Email: christine.robson@harrow.gov.uk

Portfolio	Councillor	Address	Telephone no.	Email
Community, Culture & Resident Engagement	Sue Anderson	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07875 094900 Group Office: (020) 8424 1897	Email: sue.anderson@harrow.gov.uk
Environment, Crime & Community Safety	Graham Henson	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07721 509916 Group Office: (020) 8424 1897	Email: graham.henson@harrow.gov.uk
Finance & Commercialisation	Adam Swersky	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07904 466987 Group Office: (020) 8424 1897	Email: adam.swersky@harrow.gov.uk
Health, Equality & Wellbeing	Varsha Parmar	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07535 064495 Group Office: (020) 8424 1897	Email: varsha.parmar@harrow.gov.uk
Housing & Employment	Glen Hearnden	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Group Office: (020) 8424 1897	Email: glen.hearnden@harrow.gov.uk

Portfolio	Councillor	Address	Telephone no.	Email
Performance, Corporate Resources & Customer Service	Kiran Ramchandani	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07957 549741 Group Office: (020) 8424 1897	Email: kiran.ramchandani@harrow.gov.uk